**Important Information for New Members**

1. **ATTENDANCE POLICY**

The best way for you to achieve the benefits for Taekwondo is to attend class consistently.

Coming to class two times each week should allow you to see the progress and results that you desire.

1. **VACATIONS, ABSENCES & MEDICAL SITUATIONS**

Please notify the instructors if you will be going on vacation, or if you have an illness or injury that will have you unable to attend classes for a week or more.

1. **HOLIDAY SCHEDULE**

We are closed on most of national holidays.

There is an announcement board in the lobby that lists closings and schedule changes at least one weeks prior to the event. Please call the school if you ever have a question regarding whether or not we will be open.

1. **CHANGING ROOMS**

The bathroom located in the back of studio is used for student's changing.

For safety reasons, children should be escorted when walking across the training floor to the restroom.

1. **LOBBY**

Parents are invited and encouraged to watch their child's classes as often as possible.

Guests and younger siblings are welcome as well. Please monitor the behavior of younger children to help maintain a better learning environment for the students.

No conversation during Class and please mute your cellular phone.

1. **STUDENT DROPOFF & PICKUP**

If you do choose to drop off your child, please do so as close as possible to the front curb of the school.

It is also recommended that you wait until your children have entered the school before leaving.

1. **LOST AND FOUND**

At the end of each day of instruction all items that are left at the school are placed in the Lost and Found. Lost and Found bins in the lobby.

1. **DRESS CODE**

Please wear a clean and neat, school issued uniform for every class.

Uniforms and safety gear pads should be washed regularly. Belts should not be washed.

For safety reasons, no jewelry is allowed to be worn during class.

1. **SAFETY**

Our most important priority in classes and around our school is safety.

Maintaining a high level of awareness is the number one thing that we can all do to ensure that our school and classes are safe. Please report any safety concerns to one of our staff.

We appreciate your cooperation and attention to this matter.

ADDITIONAL SERVICES

**GUEST PASSES**

The highest compliment you can give our staff is to recommend us to a friend.

At Tiger Choi Martial Arts, we appreciate your referrals.

Please see your school manager for details on our current student referral program.